

CALIFORNIA PUBLIC RECORDS ACT

Public Information Officer
Department of Corrections
PO Box 942883
Sacramento, CA 95283-0001

CERTIFIED MAIL - RETURN RECEIPT REQUESTED

Dear Public Information Officer

This letter is a request under the California Public Records Act, Government Code Section 6250, et seq. for copies of the following identified documents. As such, you must determine whether to comply with this request **within 10 days of your receipt of this letter.** If you deny this request, you must clearly state the reason for your denial and provide the names and titles or positions of each person responsible for the denial. (Government Code Section 6256.2)

Please send copies of the following documents to me at the following address:

Contact me if you have any questions.