

Memorandum

Date : May 6, 2010

To : Wardens
Superintendents
Parole Regional Administrators
Labor Relations Advocates
Paroles Employee Relations Officers
Institution Personnel Officers

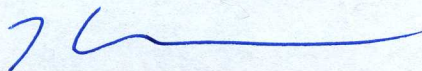
Subject: **APPRENTICESHIP PROGRAM – EMPLOYEES IMPACTED BY CLOSURES OF DEWITT NELSON AND EL PASO DE ROBLES YOUTH CORRECTIONAL FACILITIES**

On April 29, 2010 the Apprenticeship Committee determined that employees who transferred to adult facilities and programs as a result of the closure of Dewitt Nelson and El Paso de Robles Youth Correctional Facilities shall receive apprenticeship credit for time spent in their juvenile classification as follows:

- Employees who were journey level correctional peace officers at the time of their transfer to an adult facility or program shall be indentured into the new classification and given full credit of 3600 work process hours and 24 qualifying months.
- Employees who were apprentice correctional peace officers at the time of their transfer to an adult facility or program shall be indentured into the new classification and given full credit for the work processes and qualifying months they had completed to date.

This decision ensures that all apprentices receive appropriate credit for their qualifying experience, is consistent with the recent decision to apply apprenticeship credit to the Heman G. Stark closure, and shall be retroactively applied to the date of transfer. Each facility and program that received correctional peace officers upon closure of Dewitt Nelson and El Paso de Robles shall ensure that apprentice agreements are filed accordingly and pay adjustments scheduled as appropriate.

This decision and memorandum replaces the July 28, 2008 memorandum issued by the Office of Labor Relations (attachment) directing that these employee transfers would follow the normal determination process. Should you need additional information or clarification on this issue, please contact Evonne Garner at (916) 323-2774.



KURT O. WILSON
Chair, Apprenticeship Committee
Executive Director, Corrections Standards Authority

cc: Executive Staff
Office of Labor Relations Staff
Kristine Rodrigues, Department of Personnel Administration