

# SCHEDULE OF ELECTIONS FOR CHAPTERS

THE FOLLOWING SCHEDULE SHALL BE USED FOR ELECTIONS AT THE CHAPTER LEVEL, EXCEPT AS PROVIDED BY SPECIAL ELECTIONS.

Prior to September 11, the nomination form (**NOTICE OF INTENT TO RUN FOR OFFICE**) will be printed in the *Peacekeeper*.

## SEPTEMBER

The completed Notice of Intent to Run form must be returned to the CCPOA state secretary at CCPOA headquarters in West Sacramento no later than **SEPTEMBER 11**.

The state secretary and the state Credentials Committee will meet between **September 15** and **September 30** to verify the forms received and to create sample ballots for Chapters holding elections.

## OCTOBER

The state secretary will mail or email the sample ballot to each involved chapter president for posting, along with this Schedules document, on chapter bulletin boards. CCPOA headquarters must be notified by **October 12** of any changes to be made on the sample ballot.

## NOVEMBER

Ballots will be mailed on or before **November 1** to each chapter member at their address of record on the CCPOA headquarters mailing list. If a member does not receive a ballot by **November 10**, he or she must contact CCPOA headquarters at (800) 821-6443, to verify the address we have on file and request a second ballot.

## DECEMBER

Ballots returned to CCPOA headquarters must be received by **November 30** to be valid.

The Credentials Committee will count the ballots on or about **December 10**. As soon as chapter results have been confirmed, the Committee will notify each involved chapter president. For others who may be interested, results will be available at CCPOA headquarters after **December 15**. Callers please ask for the Election Results Coordinator.

## JANUARY

Newly elected chapter officers/directors take office on **January 1**.