

Memorandum

Date : April 7, 2010

To : Wardens
Superintendents
Regional Parole Administrators
Labor Relations Advocates
Parole Employee Relations Officers
Institution Personnel Officers

Subject: **INFORMATION REGARDING APPRENTICESHIP PROGRAM FOR EMPLOYEES IMPACTED BY CLOSURE OF HEMAN G. STARK**

On March 18, 2010 the newly formed Apprenticeship Committee met and discussed the impact of the closure of Heman G. Stark on employees as it relates to the correctional peace officer apprenticeship program.

The Apprenticeship Committee determined that Division of Juvenile Justice journey level employees who transferred to adult facilities and programs as a result of the closure of Heman G. Stark Youth Correctional Facility are not required to complete an apprenticeship program in their new adult classification. These employees are eligible to post and bid for assignments.

Apprentice employees who transferred to adult facilities and programs as a result of the closure of Heman G. Stark Youth Correctional Facility shall be indentured into the new adult classification and continue to complete their apprenticeship with credit given for the time served in their juvenile classification.

Notwithstanding this waiver, the impacted employees must complete the Division of Adult Institution (DAI) component of the apprenticeship program within one year of placement. Procedures defining the DAI component are forthcoming.

Should you need any additional information or clarification on this issue, please contact Evonne Garner at (916) 323-2774.



KURT O. WILSON
Executive Director
Corrections Standards Authority

Cc: Executive Staff
Office of Labor Relations Staff
Kristine Rodrigues, Department of Personnel Administration